



IHE Edition

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Quarterly Coordinator Meeting

The first Quarterly Coordinator Meeting of the '21 - '22 academic year will be held at Meadowbrook Inn in Blowing Rock, NC on *August 26th -27th*. IHE staff serving as the coordinator of GEAR UP services - whether paid through GU funds or not - should plan to attend. This will be the first opportunity for IHE and LEA coordinators to come together as a GEAR UP 2.0 team and we are very excited about how this meeting will shape our work going forward.

The draft agenda is below.

There are two steps you'll need to take to attend.

#1) Include the event as an Activity on your GY1 Annual Plan.

Here is template language for the Activity that can be copied and pasted into your Annual Plan then adjusted as necessary. Everyone will have different mileage costs. If you are traveling from further away, the hotel the night before is an allowable cost as is dinner that Wednesday night if you're on the road prior to 5:00pm. Send your updated Plan to Eric Klein (kleinea@appstate.edu) for instantaneous approval.

#2) Reserve your room at the Inn by completing the following steps:

1. Go to the Reservations Page at www.reservations.meadowbrook-inn.com
2. Select your Arrival and Departure Dates and Number of Adults
3. Enter the following Access Code to view the discounted rate: 10826G

[Draft Agenda](#)

Finance Session at the Quarterly Coordinator Meeting

There will be a session specifically for IHE coordinators and finance staff at the QCM on Friday 8/27 from 10:45 - 12:00. Coordinators will be in person and finance staff are asked to attend via Zoom. This will be the opportunity for us to identify and discuss the challenges and triumphs of the Q3 Reimbursement and Match packet submissions. The goal of the session is to give you the knowledge and confidence you need to make future Packet submissions easier.

Finance officers, please block off that time on your calendar; you will be receiving a calendar invitation with a Zoom link directly.



GY2 Annual Plan and Budget Due

Friday, July 23rd is the due date for your college's GY2 Annual Plan and budget. Please reach out to Eric (kleinea@appstate.edu) if you would like help composing those documents.

Send in Your Success Stories

You never know how your GEAR UP program or initiative might inspire another organization!

As you conduct GEAR UP programming, don't forget to snap a pic, write a few sentences about it, and send it to Eric (kleinea@appstate.edu).

We'll try to include a success story in each bulletin, and those stories may also be featured on App State's [College Access Partnership's website](#).

